



Meeting of the

# KING GEORGE'S FIELD CHARITY BOARD

---

Wednesday, 20 July 2011 at 6.30 p.m.  
(or at the rise of the Mayor's Advisory Board whichever is later)

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## A G E N D A

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### VENUE

M72, 7th Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London,  
E14 2BG

#### Members:

Mayor Lutfur Rahman	(Mayor)
Councillor Ohid Ahmed	(Deputy Mayor)
Councillor Alibor Choudhury	(Cabinet Member for Resources)
Councillor Rabina Khan	(Cabinet Member for Housing)
Councillor Rania Khan	(Cabinet Member for Regeneration)
Councillor Oliur Rahman	(Cabinet Member for Children's Services)
Councillor Rofique U Ahmed	(Cabinet Member for Regeneration)
Councillor Shafiqul Haque	(Cabinet Member for Jobs and Skills)
Councillor Abdul Asad	(Cabinet Member for Health and Wellbeing)
Councillor Shahed Ali	(Cabinet Member for Environment)

[Note: The quorum for this body is 3 Members].

If you require any further information relating to this meeting, would like to request a large print, Braille or audio version of this document, or would like to discuss access arrangements or any other special requirements, please contact: Zoe Folley, Democratic Services, Tel: 020 7364 4877, E-mail: [zoe.folley@towerhamlets.gov.uk](mailto:zoe.folley@towerhamlets.gov.uk)

**LONDON BOROUGH OF TOWER HAMLETS**

**KING GEORGE'S FIELD CHARITY BOARD**

**Wednesday, 20 July 2011**

**6.30 p.m.**

**SECTION ONE**

**1. ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2011/202**

To elect and appoint a Chair of the Board for the Municipal year 2011/12.

**2. ELECTION OF VICE - CHAIR FOR THE MUNICIPAL YEAR 2011/2012**

To elect and appoint a Vice - Chair of the Board for the Municipal year 2011/12.

**3. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**4. DECLARATIONS OF INTEREST**

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Chief Executive.

	<b>PAGE NUMBER</b>	<b>WARD(S) AFFECTED</b>
<b>5. UNRESTRICTED MINUTES</b>		
To confirm as a correct record of the proceedings the unrestricted minutes of the meeting of the Board held on 6 <sup>th</sup> April 2011.	<b>3 - 6</b>	
<b>6. TERMS OF REFERENCE REPORT (KGFCB 001/1112)</b>	<b>7 - 10</b>	
<b>7. EXCLUSION OF THE PRESS AND PUBLIC</b>		

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of

Schedule 12A to the Local Government Act, 1972.”

**EXEMPT SECTION (Pink Papers)**

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

	<b>PAGE NUMBER</b>	<b>WARD(S) AFFECTED</b>
<b>8. EXEMPT MINUTES</b>		
To confirm as an accurate record of the proceedings the exempt minutes of the meeting of the Board held on 6 <sup>th</sup> April 2011.	<b>11 - 12</b>	
<b>9. REVISION TO HEADS OF TERMS OF THE LEASE WITH COSTA COFFEE (KGFCB 002/1112)</b>	<b>13 - 24</b>	
<b>10. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT</b>		

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# Agenda Item 4

## DECLARATIONS OF INTERESTS - NOTE FROM THE CHIEF EXECUTIVE

This note is guidance only. Members should consult the Council's Code of Conduct for further details. Note: Only Members can decide if they have an interest therefore they must make their own decision. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending at a meeting.

### Declaration of interests for Members

Where Members have a personal interest in any business of the authority as described in paragraph 4 of the Council's Code of Conduct (contained in part 5 of the Council's Constitution) then s/he must disclose this personal interest as in accordance with paragraph 5 of the Code. Members must disclose the existence and nature of the interest at the start of the meeting and certainly no later than the commencement of the item or where the interest becomes apparent.

You have a **personal interest** in any business of your authority where it relates to or is likely to affect:

- (a) An interest that you must **register**
- (b) An interest that is not on the register, but where the well-being or financial position of you, members of your family, or people with whom you have a close association, is likely to be affected by the business of your authority more than it would affect the majority of inhabitants of the ward affected by the decision.

Where a personal interest is declared a Member may stay and take part in the debate and decision on that item.

**What constitutes a prejudicial interest?** - Please refer to paragraph 6 of the adopted Code of Conduct.

**Your personal interest will also be a prejudicial interest in a matter if (a), (b) and either (c) or (d) below apply:-**

- (a) A member of the public, who knows the relevant facts, would reasonably think that your personal interests are so significant that it is likely to prejudice your judgment of the public interests; AND
- (b) The matter does not fall within one of the exempt categories of decision listed in paragraph 6.2 of the Code; AND EITHER
- (c) The matter affects your financial position or the financial interest of a body with which you are associated; or
- (d) The matter relates to the determination of a licensing or regulatory application

The key points to remember if you have a prejudicial interest in a matter being discussed at a meeting:-

- i. You must declare that you have a prejudicial interest, and the nature of that interest, as soon as that interest becomes apparent to you; and
- ii. You must leave the room for the duration of consideration and decision on the item and not seek to influence the debate or decision unless (iv) below applies; and

- iii. You must not seek to improperly influence a decision in which you have a prejudicial interest.
- iv. If Members of the public are allowed to speak or make representations at the meeting, give evidence or answer questions about the matter, by statutory right or otherwise (e.g. planning or licensing committees), you can declare your prejudicial interest but make representations. However, you must immediately leave the room once you have finished your representations and answered questions (if any). You cannot remain in the meeting or in the public gallery during the debate or decision on the matter.

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD**

**HELD AT 3.30 P.M. ON WEDNESDAY, 6 APRIL 2011**

**LEADERSHIP MEETING ROOM, 1ST FLOOR, TOWN HALL, MULBERRY PLACE,  
5 CLOVE CRESCENT, LONDON, E14 2BG**

**Members Present:**

Mayor Lutfur Rahman (Chair)

Councillor Rabina Khan  
Councillor Oliur Rahman

**Other Councillors Present:**

**Officers Present:**

Owen Whalley	– (Service Head Planning and Building Control, Development & Renewal)
Heather Bonfield	– (Interim Service Head Cultural Services , Communities Localities & Culture)
Jill Bell	– Head of Legal Services (Environment), Legal Services
Bob Bennett	– (Cross Project Manager)
Bob Knowles	– (Finance Officer)
Daniel Hudson	– (Senior Committee Officer)

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors O. Ahmed, A. Choudhury and Rania Khan.

**2. DECLARATIONS OF INTEREST**

Councillor O. Rahman declared a non-prejudicial personal interest as a ward member in relation to agenda item 4.1.

### **3. UNRESTRICTED MINUTES**

#### **RESOLVED**

That the unrestricted minutes of the King George's Fields Charity Board meeting held on 28<sup>th</sup> July 2010 be approved and signed by the Chair as a correct record of the proceedings.

### **4. REPORTS FOR CONSIDERATION**

#### **4.1 Stepney Green - Crossrail Update and Implications (KGFCB 005/1011)**

The report was introduced by the Head of Major Projects Development and Renewal (O. Whalley) who proceeded to outline the salient issues of the report. Site plans were circulated and Members were advised of matters of mitigation relating to the impact of Crossrail on Stepney City Farm and Stepney Green Park.

The Mayor welcomed the report and stressed the need to ensure that adequate compensation was received for the distress and lost of land caused by Crossrail and its associated works. The minimum requirement was new adequate changing rooms and the provision of alternative open space which should also be in the local environs.

Therefore, it was **RESOLVED** that

- (i) the progress on the Crossrail works at Stepney Green Park and Stepping Stones Farm as described in section 3 of the report, be noted;
- (ii) the impact of Crossrail on the Trust lands at Stepney Green be noted and officers seek proposed mitigation measures as detailed in the minutes above; and
- (iii) the granting of a Licence for a period of 12 months to the Stepney City Farm Ltd to occupy and manage Stepping Stones Farm excluding that part required for the Crossrail Phase 2 works as shown on appendix 1 (to be circulated at the meeting) be approved; and that subject to the satisfactory completion of the Stage 2 works, delegation be given to the Corporate Director Communities, Localities and Culture for the granting of a formal lease to Stepney City Farm.

Finally, it was reported that at the next meeting of the Board an item would be presented in relation to the implications of Crossrail on Mile End Park.

#### **4.2 Licensing the Ecology Pavilion as a venue for marriages and civil partnerships (KGFCB 006/1011)**

The Interim Service Head Cultural Services (H. Bonfield) introduced the report and advised Members of the rationale for the proposal.



In reply to points raised the financial position of the parks were detailed and it was agreed that Members of the Board would be supplied with details of the capacity that the Pavilion could accommodate for weddings.

To this end it was **RESOLVED** that an application be made in the name of the Charity to licence the Ecology Pavilion as a venue for marriage and civil partnerships.

**5. EXCLUSION OF THE PRESS AND PUBLIC**

**AGREED**

The meeting ended at 3.50 p.m.

Chair, Mayor Lutfur Rahman  
King George's Field Charity Board

# Agenda Item 6

<b>Committee:</b> The King George's Fields Charity Board.	<b>Date:</b> 20 <sup>th</sup> July 2011	<b>Classification</b> : Unrestricted	<b>Report No:</b> KGFCB001/ 11/12	<b>Agenda Item No:</b>
<b>Report of:</b> Service Head of Democratic Services, John Williams  <b>Originating Officer</b> Democratic Services Officer Zoe Folley		<b>Title</b> The King George's Fields Charity Board. <b>Terms Of Reference Report</b>  <b>Wards Affected:</b> N/A		

## 1. Summary

- 1.1 This report sets out the terms of reference, membership and quorum of the King George's Fields Charity Board for 2011/2012, for information.

## 2. Recommendation

- 2.1 That the King George's Fields Charity Board note it's Terms of Reference, membership and quorum as set out in Appendix A to this report.
- 2.2 It is traditional that following the first meeting of the Cabinet in the Municipal Year, at which various sub bodies are established, that those sub bodies note their terms of reference for the forthcoming municipal year.
- 2.3 The Board meetings for the remainder of the year are as follows:
- 23<sup>rd</sup> November 2011  
15<sup>th</sup> February 2012  
8<sup>th</sup> May 2012

Meetings are provisionally scheduled to take place at 6.30 pm. However, officers will liaise with the chair regarding this timing, once appointed by the Cabinet.

## 3. Comments of the Chief Financial Officer

There are no specific observations arising from the recommendations in the report.

## 4. Concurrent report of the Assistant Chief Executive (Legal)

- 4.1 The King George’s Fields Charity Board is a sub-body of Cabinet with powers delegated by Cabinet to determine executive functions. Members of the Panel must be Cabinet Members.

There are no other immediate legal implications arising from this report

**5. Equal Opportunities Implications**

There are no specific equal opportunities implications arising from the recommendations in the report.

**6. Anti Poverty Implications**

There are no specific anti poverty implications arising from the recommendations in the report.

**7. Risk Management Implications**

There are no specific risk management implications arising from the recommendations in the report.

**10. Sustainable Action for a Greener Environment**

There are no specific SAGE implications arising from the recommendations in the report.

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**LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED)  
LIST OF “BACKGROUND PAPERS” USED IN THE PREPARATION OF  
THIS REPORT**

<b>Brief description of “background papers”</b>	<b>Tick if copy supplied for register</b>	<b>If not supplied name and telephone number of holder</b>
		Zoe Folley Committee Officer 020 7364 4877

## Appendix A

### **THE KING GEORGE'S FIELDS CHARITY BOARD.**

#### **TERMS OF REFERENCE, MEMBERSHIP & QUORUM**

Terms of Reference:

- (1) To administer the affairs of the King George's Fields Charity and discharge all duties of the Council as sole trustee of the Charity.
- (2) To administer the affairs and discharge the duties of trustee of such other Charities controlled by the Council as the Cabinet might authorise by resolution.

Membership: All Members of the Cabinet

Quorum:

The quorum of the Board is 3 Members.

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# Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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# Agenda Item 9

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